

# CERTIFIED HR PROFESSIONAL PROGRAM (CHRP)

Duration:

**4 days**

Total Cost:

**RM 5,200 (not inclusive SST)**

Venue:

**Malaysia HR Forum Academy, Menara PKNS, Petaling Jaya**

All our training programs are **100% HRDC-Claimable**



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# TRAINING SCHEDULE



Module

## 1. HR FOR NON-HR MANAGERS

**RM2600/pax****Overview :**

This training equips front-line managers and supervisors with essential HR knowledge and skills to enhance leadership effectiveness, ensure compliance with policies, and address challenges like talent retention, turnover, and team satisfaction, fostering a strategic partnership in building a progressive organization.



Module

## 2. INDUSTRIAL RELATIONS ACT 1967 WITH THE INDUSTRIAL RELATIONS (AMENDMENT) ACT 2020

**RM1300/pax****Overview :**

This foundational module provides an understanding of industrial relations (IR) disputes, conciliation processes, and the legal framework. Students will learn effective negotiation, communication, and conflict management techniques through role-playing and case simulations.



Module

## 3. MANAGING PROBATIONERS PERFORMANCE IMPROVEMENT PLAN (PIP)

**RM1300/pax (physical) | RM1200/pax (online)****Overview :**

This program equips People Managers to effectively manage probationary employees and implement Performance Improvement Plans (PIPs) for underperforming staff. It focuses on ensuring proper evaluation during probation, addressing performance issues, and guiding employees to improve and align with organizational objectives.



100% HRDC Claimable, Complete at Your Own Pace or  
Select Individual Modules to Suit Your Needs.